

Subject: Important Information Regarding 990 Filing

Dear District Directors,

We have just received notification that there will be a change in the IRS Annual Electronic Filing of Form 990-N effective February 29, 2016. Essentially, if your treasurer files form 990-N, Electronic Notice (e-Postcard) by February 28, 2016, the filing remains the same as in prior years. However, beginning February 29, 2016, your treasurer will be required to complete a registration form before filing the 990-N. Following is a link that fully describes the change:

[Click here: Form 990-N Submission Website Will Change Feb. 29, 2016](#)

We ask that you immediately forward this notice to your club Presidents for emailing to club Treasurers.

We regret any inconvenience this may cause. Questions, please email Janice Gordon at [jrgordon11@verizon.net](mailto:jrgordon11@verizon.net).

Janice Gordon  
Treasurer, FGCM