

Landscape Design School, Course 1
Comfort Inn conference Center, Bowie, Maryland
October 13 & 14, 2020

Covid-19 Protocols

In light of Covid-19, our students' safety as well as that of our instructors and those helping to put on the course remain a critical concern. We will be observing the following protocols:

1. Those attending the course will be asked to certify they do not have a fever, cough, shortness of breath or difficulty breathing, chills or been exposed to COVID-19.
2. The temperature of all students and instructors will be checked when they arrive each morning. The person taking temperatures will wear a cloth face covering. A touchless thermometer will be used.
3. Gloves will be used to pass out any handouts and other information.
4. Hand sanitizer will be available in the room; restrooms are nearby where attendees can wash their hands. We hope to have disinfecting wipes available in the classroom.
5. Everyone is asked to wear cloth face coverings inside the hotel and when moving from their seat. Please bring several face masks for the two-day course.
6. Instructors are asked to wear a face mask until they come to the podium, which will be placed 8-10 feet from the students.
7. Tables will be disinfected when they are set up and cleaned each night.
8. Seating will be arranged to comply with social distancing. As such attendance has been limited to 30 attendees.
9. Lunches will be box lunches. There are outdoor spaces for lunch if you prefer. Other than lunch we will not be hosting any group meals. We will provide you with a list of nearby restaurants, most will provide carry-out.
10. You may bring your own pens/pencils; or keep the ones we provide – not turning them in at the end of the day.
11. For those in need of overnight accommodations, the hotel assures us they are observing strict protocols for cleaning rooms. A block has been set aside for us at a discounted rate.

If anything should change, we will notify all students and instructors and proceed accordingly. We will be observing all state mandates in place at the time of our course. We hope this addresses many concerns people may have, but we remain open to other ideas you may suggest. We all need to do our part to keep each other safe and well. Thank you for your compliance.

Linda Harris
Landscape Design School Chair
Federated Garden Clubs of Maryland